

**Sexual Assault Medical Forensic Services Implementation Task Force
February 15, 2019 Meeting Minutes**

Video Conferencing Locations

Illinois Department of Natural Resources Building
One Natural Resources Way, Springfield, IL 62702

Illinois Department of Public Health
Chicago Director's Office Conference Room
69 W. Washington St., 35th Floor
Chicago, IL 60602

Task Force Members Present: Ann Adlington (SANEs), Christy Alexander (SANEs), Sarah Beuning (Sexual Assault Survivors and Rape Crisis Centers), Nancee Brown (Sexual Assault Survivors and Rape Crisis Centers), Dr. Scott Cooper (Physicians), Dr. Marjorie Fujara (Child Abuse Pediatricians), Dr. James Hildebrandt (Hospitals), Cynthia Hora (Office of the Illinois Attorney General (OAG)), Heather Keirman (Hospitals), Sandy Kraiss (Hospitals), Debra Perry (Sexual Assault Survivors and Rape Crisis Centers), Dr. Channing Petrak (Child Abuse Pediatricians), Dr. Monika Pitzele (Emergency Physicians), Jaclyn Rodriguez (OAG), Karen Senger (Illinois Department of Public Health (IDPH))

I. Opening Remarks and Roll Call

- Co-Chair Cindy Hora called the meeting to order at 1:03pm.
- Cindy announced that Sarah Beuning, General Counsel for the Illinois Coalition Against Sexual Assault was appointed to the Task Force to represent sexual assault survivors and rape crisis centers. Sarah replaces former Task Force member Polly Poskin.
- The Department of Healthcare and Family Services' member appointment is currently vacant. The Co-Chairs will reach out to the new Director requesting a member be appointed.
- Roll call was taken and a quorum was met.
- Jessica O'Leary, OAG, will be contacting Task Force members regarding the completion of the required Open Meetings Act electronic training.
- Members of the public were welcomed and reminded that there would be an opportunity for public comment later in the meeting.
- Cindy thanked Task Force members for their work on the completion of the Educational Materials which were made available on the OAG website and distributed on 12/31/18.

II. Approval of Minutes from December 17, 2018 Meeting*

- Ann Adlington made a motion to accept the minutes of the December 17, 2018 meeting. Nancee Brown seconded the motion. There were no comments. The motion was passed unanimously by a voice vote.

III. Update on IDPH Emergency Rule Making

- Co-Chair Karen Senger reported that Emergency Administrative Rules were published on January 1, 2019, in Vol. 43, Issue 2, p. 1089 of the Illinois Registrar.

- The bulk of changes to the relevant existing administrative rules are currently being worked on. IDPH's goal is to have them published in April. A link will be sent out to Task Force members once published.

IV. Update of OAG Training Content for Emergency Department Clinical Staff

- Jaclyn Rodriguez provided an update on the OAG online training for emergency clinical staff. The content is in the final stages and will be sent out to qualified medical providers and key stakeholders to be reviewed.
- There has been a delay with the transition of a new Administration, but the OAG is aware of the statutory mandate. In addition to content creation, there are issues of procurement in regards to training host/platform.
- Ann Adlington inquired if the deadline for the training will be extended if the training is delayed. The training deadline is a statutory deadline that cannot be changed without changing the statute. While the OAG training may be used to meet this training requirement, it is not required.
- Members were told to contact Jaclyn if they would like to review the content.

V. Update of OAG Written Information for Sexual Assault Survivors Regarding Medical Forensic Services

- Cindy Hora informed members that the OAG was narrowing down the content to get the brochure into a Trifold format. Once available, it will be posted to the OAG website to be printed as needed.
- Nancee Brown offered to share a brochure that Center for Prevention of Abuse has that is geared towards male survivors.

VI. Committee Reports

- Areawide Treatment Plans: Rural; Urban; Out-of-State Hospitals
 - Transfer Agreements
 - Task Force Members discussed and provided edits to a template of a Sample Agreement for the Transfer of Pediatric Patients provided by Lurie Children's Hospital.
 - The Committee will develop a template for a transfer agreement regarding the transfer of adult and adolescent survivors.
 - These agreements would serve as pieces of an Areawide Treatment Plan, not the Plan itself.
 - Hospital Partnerships
 - Advocate Health Care / OSF HealthCare Partnership in Bloomington
 - Megan Brennan, MSN, BS, RN, Director of Operations, Emergency Services, OSF HealthCare, shared the process and progress of developing a partnership between Advocate Health Care and OSF HealthCare in Bloomington to meet the requirements of SASETA.
 - Quad Cities Partnership
 - Jaclyn Rodriguez shared her experience meeting with hospitals in the Quad Cities to start discussions regarding partnering together to meet the requirements of SASETA.

- Task Force members discussed how to best assist hospitals with initiating similar discussions within their communities/regions. Ideas included creating materials to provide hospitals with guidance on how to start up discussions regarding partnerships, Task Force members facilitating such meetings, targeting hospitals that fall within a 20 mile radius of a four-year, public university, providing case studies/examples of the discussions already occurring, and coming up with a strategic plan on how to best target Cook County hospitals.
 - Submission of Transfer Plans, Treatment Plans, and Areawide Treatment Plans
 - Concerns were raised regarding hospitals which have Treatment Plans due to IDPH in March. Karen Senger stated that she will be sending reminder notices in April to hospitals which have Treatment Plans due to March. It is fine for the hospitals to wait to receive the notice before submitting their plans. Hospitals will have 60 days after receiving the notice to submit plans. Hospitals are encouraged to retain their current designations (e.g. Transfer Hospital or Treatment Hospital) until Areawide Treatment Plans are worked out. Hospitals can always submit a revised treatment plan at a later date.
 - Hospitals submitting transfer plans must include an agreement with a Treatment Hospital which will accept its patients, but a full Areawide Treatment Plan is also necessary.
 - No inspections/site visits will be occurring in the upcoming months, unless IDPH receives a complaint regarding a suspected SASETA violation.
 - Hospital List - Four Year Public University Provision, 410 ILCS 70/2(a)
 - Task Force members reviewed a current list of hospitals located within a 20 mile radius of four-year, public universities and identified hospitals which do not provide emergency medical services. IDPH will determine if these hospitals are required to submit Transfer Plan under SASETA.
- On-Call SANE/SAFE Programs
 - Sexual Assault Forensic Examiner (SAFE) Qualifications
 - A question was raised regarding the qualifications for physicians to be considered a SAFE. Jaclyn Rodriguez referred Task Force members to the International Association of Forensic Nurses' Education Guidelines. Currently, only SANE courses are known to meet these guidelines. If others are identified, they will be shared with Task Force members. Jaclyn reminded Task Force members that that didactic training is just half of the training for SANEs, there is also the clinical component.
 - The OAG and IDPH have until January 1, 2020 to adopt administrative rules on the topic. It will likely be on a case by case basis for those physicians already providing medical forensic services. Requirements will need to be determined separately for those physicians who want to begin providing medical forensic services.

- Sample Personnel Budgets
 - Task Force members reviewed and provided edits for sample personnel budgets for On-Call SANE/SAFE Programs and Staffed SANE/SAFE Programs.
 - Jaclyn noted that there is significant turnover seen in on-call only programs which has the potential to double or triple annual training costs.
- Existing On-Call SANE Programs in Other States
 - The OAG is continuing to reach out to programs in other states and discuss its findings at the next meeting. Task Force members were asked to email Jaclyn or Jessica O’Leary with any specific information that would like gathered from these programs.

VII. Full Costs of Medical Forensic Services

- Cindy Hora raised the issue of the low reimbursement rate to hospitals for providing medical forensic services to survivors who are Medicaid recipients or are uninsured. She recommended forming a committee to explore what the actual costs are for hospitals to provide medical forensic services and exploring funding options in increase reimbursement.
- Task Force members were in agreement to form a committee and to open its membership up to non-Task Force members. Anyone who was interested in participating in the committee was asked to email Jessica O’Leary.

VIII. Public Comment

- Stefanie Clark, OSF Healthcare, provided feedback on the template of the sample transfer agreement for pediatric survivors.

IX. 2019 Meeting Dates:

- April 30, 2019, August 5, 2019, November 21, 2019

X. Adjournment

- Debbie Perry made a motion to adjourn the meeting, Nancee Brown seconded the motion, and the motion passed unanimously by voice vote. Cindy Hora adjourned the meeting.